

**ACADEMIC AND ADMINISTRATIVE AUDIT  
DHEMAJI COLLEGE, DHEMAJI**




**ACADEMIC SESSION: 2016-17 TO 2021-22**

**Academic and Administrative Audit (AAA) Report**  
**of**  
**Dhemaji College, Dhemaji, Assam**  
**(29.07.2022)**

The report is the result of the inspection/ examination of the facts and documents as regards the total academia and administrative and academic governance of the College. The Committee examines and cross-verifies the records and facts that are prepared by the college in strict adherence to the NAAC guidelines based-Terms of Reference (ToR) given by the academic and administrative audit Committee. Upon thoroughgoing checks and verification, the Committee records/ endorses few observations, recommendations and suggestions which are given in tabular form as follows.

It is to be noted that records presented by the college authorities bear testimony of the facts. The Committee testifies what are presented in the colleges.

*J. Kalita -*  
(Prof. J. Kalita)  
Prof. & Head  
Dept. of Zoology,  
A.U.

  
(Prof. S. C. Kakaty)  
29/07/2022  
Prof. S. C. Kakaty  
Professor of Statistics  
Dibrugarh University.

## Academic and Administrative Audit (AAA) Report

### SECTION I: GENERAL INFORMATION

**1.1 Name & Address of the Institution** : Dhemaji College, Dhemaji,  
P.O. & Dist. :Dhemaji, 787057, Assam.

**1.2 Year of Establishment** : 1<sup>st</sup> August, 1965

**1.3 Current Academic Activities at the Institution (Numbers):**

- **Faculties/ Schools** : Faculty of Arts & Faculty of Science: 02
- **Departments/ Centres** : **Departments : 15**  
Arts (Under Graduate courses)  
Assamese, Economics, English, Education, History,  
Philosophy, Political Science, Sociology)  
  
Science (Under Graduate courses)  
Botany, Chemistry, Electronics, Mathematics, Physics,  
Zoology, Computer Science
- **Programmes/ Courses offered** : Programmes : 03 (B.A., B.Sc., P.G.D.C.A and  
Certificate Course in Computer Applications)
- **Permanent Faculty Members** : Faculties; 47 (Sanctioned) + 6 (Contractual) = 53
- **Permanent Support Staff** : 19
- **Students (2022)** : 1020

**1.4 Three major features in the institutional Context (As perceived by the Peer Team):**

- i. The College authorities, especially the faculty members have been successful towards addressing/ redressing the learning gap that has cropped up in students during Covid-19.
- ii. College has, to her credit, a thrift society contributing a lot to the college community.
- iii. College has a NSS unit which has so far performed a good number of social/ outreach activities

**1.5 Dates of visit of the Academic and Administrative Audit Team**

(A detailed visit schedule may be included as Annexure) : 29<sup>th</sup> July, 2022



Professor of Statistics  
Dibrugarh University



**1.6 Composition of the Peer Team which undertook the on-site visit :**

- Chairman** : Professor Jogen Chandra Kalita,  
Department of Zoology, Gauhati University, Guwahati.
- Member** : Professor S. C. Kakati, Dean,  
Science and Engineering, Dibrugarh University
- Principal** : **Dr. Dipak Kr. Neog**
- IQAC Coordinator** : **Mr. Diganta Hazarika**



## SECTION II: CRITERION WISE ANALYSIS

### 2.1 Curricular Aspects:

As an affiliated College under Dibrugarh University, Dhemaji College follows the instruction prepared by the University regarding the curriculum design and instructions. Of course the College has been following certain initiatives as follows in this regard

1. The College has the representation in Academic Board/Under Graduate Board etc. of Dibrugarh University in different Academic Sessions as the Faculty Members of different departments of the College are selected to these Boards of the University, who are involved in curriculum designing and delivery process.
2. The College follows a well prepared daily class routine prepared by IQAC in each academic session towards planning curriculum delivery and documentation.
3. The Academic Board of the College and IQAC are involved with regular monitoring towards ensuring effective curriculum delivery and documentation process in the College.
4. The College has the provisions for regular evaluation of the progress of curriculum delivery system through In-Semester Examination, Seminars, Group Discussion, Quiz, Field Study etc.
5. Moreover the stake holders are informed regarding the curriculum delivery and documentation through the College Prospectus which is published in each academic session.
6. The College uses its website from different directions towards ensuring effective curriculum delivery and documentation process.
7. The College organizes interactive sessions in each academic year for ensuring its effective curriculum design and documentation.
8. The College has the Proctorial System (House System) to observe and guide the students for an inner angle. As such a well-planned mechanism is followed for motivating the students for their overall development. In this connection it is helpful for the College for delivering effective curriculum delivery and documentation through the Proctorial System.
9. The Faculty members of the College follow a well-planned Teaching Plan in each academic session for effective implementation of curricular delivery and documentation process.
10. The Faculty members of different departments use ICT technology in teaching-learning process for effective implementation of curriculum delivery and documentation .
11. The College has been trying its level best to upgrade its library resources including E-resources to fulfill the needs of the students and faculties towards ensuring overall development of curriculum delivery and documentation for a sustainable academic progress and development.
12. There has been the initiatives from the College for continuous up-gradation of its infrastructure facilities required for ensuring effective curriculum delivery and documentation.

The College has the tradition to organize Primordial Day in the beginning of each Academic session , where a fruitful academic interactive programme take place among the Principal of the



college, faculties, students, guardians and management of the college. This is another humble step from the college for overall effective implementation of its academic activities.

### 2.1.2 Academic Flexibility:

1. The College has introduced CBCS under U.G. Programmes as per Dibrugarh University provisions from 2019-20.
2. The College offers P.G.D.C.A. programme under Dibrugarh University.
3. The College offers Certificate Course in Computer Application.
4. The College follows the provision of Dibrugarh University as an Affiliating College in this regard.

### 2.1.3 Curriculum Enrichment:

As the affiliating college under Dibrugarh University, the College follows the Curriculum prepared by Dibrugarh University. The Curriculum of different courses and programmes includes topics and issues related with Professional Ethics, Gender, Human Values, Environment and sustainability etc. and the College initiates effective measures to integrate those issues in its teaching-learning process.

The College has also been initiating initiatives in this regard through its different exercises in the fields of academic and co-curricular as follows –

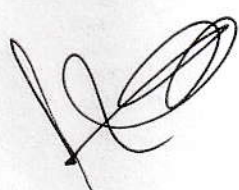
- i. The College tries to highlight the issues as mentioned through the observation of related important Days/ Events, such as World Environment Day , International Womens' Day , Human Rights Day etc. which is a routine activity as per the Academic Calendar of the College in each year .
- ii. The House System/ Proctoral system of the College introduces measures on regular basis with an aim to develop the understandings of the students on those issues internally.
- iii. Moreover the College has been initiating steps for providing valuable inputs to the learners through the activities of its different wings such as NCC, NSS, Eco-Club etc.

Number of courses that include experiential learning through project work/field work/internship year-wise during last five years –

Year	No. of Programmes
2016-17	2
2017-18	2
2018-19	2
2019-20	2
2020-21	2
2021-22	2

Percentage of students undertaking project work/field work/ internships  
(Data for the latest completed academic year : 38.79

Number of students undertaking project work/field work / internships : 403



#### 2.1.4 Feedback System:

The College follows the Feedback system as mentioned below:

1. Feedback collected, analysed and action taken in this regard.
2. Conduct of Student Satisfactory Survey (SSS) and Uploaded in the College website.
3. Installation of **suggestion boxes in the college campus for collecting feedback/suggestions and action taken on the basis of it.**

#### 2.2 TEACHING-LEARNING & EVALUATION:

##### 2.2.1 Student Enrolment and Profile:

###### **Number of students admitted year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18	2016-17
1039	870	780	1057	901	552

##### 2.2.2 Catering to Student Diversity:

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners.

The College follows a systematic procedure to assesses the learning levels of the students –

1. The College conducts In-Semester examination as per the provision of Academic Calendar of the College in each Academic session. The marks obtained are discussed thoroughly with the students in the respective departments and also marks are notified in the Notice Board of the department concerned.
2. The Meetings of the Academic Board as well as the Head of the Departments sit on regular basis to discuss about different aspects of academic progress of the College and decisions are taken towards initiating further course of action in this regard.
3. As a part of its In-Semester Evaluation system, apart from organizing In-semester Examination all the Departments of the College conducts Departmental Seminar, Discussions, Quiz, and Home Assignments etc. on departmental basis in each academic session. All these exercises provide valuable inputs to assess the learning levels of the learners.
4. The Faculties of the College follows different methods of teaching, such as lecture method, discussion method, interactive teaching method, group discussion etc. apart from using ICT to impart knowledge to the students. In this regard certain methods, such as discussion method, interactive teaching method, group discussion etc. deliver important result of assessments of students learning levels.
5. Moreover, the House system of the College has also positive impact for assessing the students of the College from very closer angles.

The College has given due importance on the need and aspirations of advanced learners and slow learners. Each Department of the College arranges additional classes as per



requirement in this regard. Moreover, additional reading materials are also supplied by the Departments concerned in this regard.

### 2.2.3 Teaching-Learning Process:

The faculties of the college give importance on the use of ICT enabled tools for effective teaching learning process. Some of the important initiatives in this regard :

- The ICT enabled tools such as power point presentation, Digital class room facilities, e-resources etc. are used by the faculties for converting teaching-learning process more effective.
- The e-AdhyayanDC of College website is a component of ICT enabled tools for effective teaching-learning process where the faculties of different departments upload important learning materials for the students.
- The College strictly follows the Academic Calendar in each academic session to run its academic and co-curricular activities.
- Preparation and implementation of Teaching plan by each individual faculty is another part of the Teaching-learning activities of the College.

### 2.2.4 Teacher Quality:

#### **Number of full time teachers with *Ph. D.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
16	15	15	13	13

#### **Number of full time teachers with *M.Phil.* year wise during the last five years**

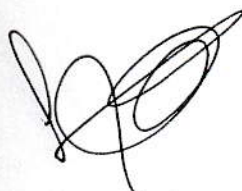
2020-21	2019-20	2018-19	2017-18	2016-17
07	07	11	08	08

#### **Number of full time teachers with *NET/SLET* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
11	08	08	07	06

### 2.2.5 Evaluation Process and Reforms:

The College implements a systemic and well-planned initiatives based on continuous and comprehensive evaluation principles to ensure the mechanism of internal assessment transparent and robust. Some of the strategies in this regard are-





1. As per the provision of Dibrugarh University 20% Marks is allotted for Internal Evaluation in case of each paper. As such The College conducts its Internal Evaluation for the marks allotted.
2. The 20% Marks for Continuous Internal Evaluation is distributed as follows:  
40% Marks is allocated for regularity of attendance in class.  
40% Marks is allocated for marks obtained in two numbers of In-Semester Examination.
3. The College publishes the schedule dates of In- Semester Examinations, seminars etc in the Academic Calendar of the College.
4. All the Departments publish the Marks obtained in the In-Semester Examinations in the Departmental Notice Board.
5. The House System / Proctoral System of the College monitors the students from a closer angle to observe and guide the students in their continuous progression in the fields of academic and co-curricular.

There is the provision for arranging Remedial Classes by the Departments on the basis of the In-Semester Examinations.

- The College Prospectus to a certain extent explains about each programme and course of the programmes offered by the Institution for the learners.
- Moreover the Teachers are effectively motivated by the respective Programme and course outcome of the Programme while preparing the Teaching Plan.
- Each Department conducts discussion on respective programme and Course of the Programme along with its outcomes on regular basis.
- The Career Counselling and Guidance Cell play an active role towards creating awareness about the Programme and course outcomes of the programme.
- The faculty members of each department discuss on regular basis for effective planning and delivering of the programme and course content.
- There is also interaction about different issues related with Programme and course outcomes of the programme in the meeting of the Academic Board of the College with an aim towards ensuring effective academic exercises in this regard.

#### 2.2.6 Student Performance and Learning Outcomes:

**Total number of final year students who appeared and passed for the university examination year-wise during the last five years –**

Year	2020-21	2019-20	2018-19	2017-18	2016-17
Appeared	225	322	294	257	223
Passed	224	282	189	196	181




Year	Program Code	Program Name	Number of students appeared in the final year examination	Number of students passed in final year examination
2016-17	B.A.	B.A.	115	99
2016-17	B.Sc.	B.Sc.	103	82
2016-17	P.G.D.C.A	P.G.D.C.A	5	0
2017-18	B.A.	B.A.	113	94
2017-18	B.Sc.	B.Sc.	117	82
2017-18	P.G.D.C.A	P.G.D.C.A	27	20
2018-19	B.A.	B.A.	125	94
2018-19	B.Sc.	B.Sc.	150	78
2018-19	P.G.D.C.A	P.G.D.C.A	19	17
2019-20	B.A.	B.A.	146	133
2019-20	B.Sc.	B.Sc.	168	141
2019-20	P.G.D.C.A	P.G.D.C.A	8	8
2020-21	B.A.	B.A.	102	101
2020-21	B.Sc.	B.Sc.	104	104
2020-21	P.G.D.C.A	P.G.D.C.A	19	19

## 2.3 RESEARCH, CONSULTANCY & EXTENSION:

### 2.3.1 Promotion of Research:

Dhemaji College has taken the initiatives to establish an ideal research centre with adequate infrastructure and human resource for promotion of research in the selected areas.

### 2.3.2 Resource Mobilization for Research:

### 2.3.3 Research Facilities:

- Supervisors for Ph.D. under Dibrugarh University in the followings departments :
  - Department of Electronics :Dr. Dipak Kr. Neog
  - Department of Assamese :Dr. Bibha Dutta Neog
- Approved laboratory by Dibrugarh University in the Department of Electronic
- Adequate infrastructure facilities including ICT facilities for Research works.

### 2.3.4 Research Publications and Awards:

Number of research papers in the Journals notified on UGC website during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
36	21	20	31	33

Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	10	15	10	2

### 2.3.5 Consultancy:

### 2.3.6 Extension Activities and Institutional Social Responsibility:

The college conducts the extension activities in different fields through its different wings, such as NCC, NSS, Womens' Cell, Mental Health and Hygiene Cell, Students' Union etc. In this connection the following points may be highlighted –

- The College organizes extension activities such as Cleaning Drive, Swachh Bharat Abhiyan, Plantation Programme, Women and gender related programme, Health Camp etc. in different areas and institutions in the District.
- The College organizes academic activities in different schools as a part of its outreach activities under which the faculties of the College take part in delivering academic contributions.
- The College also provides academic support to schools under its adoption of schools initiative.
- The College also plays a supportive role to certain villages under its adoption of Village initiative.
- The NCC Boys and Girls wing , NSS wing , Women Cell , Equal Opportunity Cell of the College play an active role towards implementing the extension activities of the College.



Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
04	03	02	02	02

The College has already taken initiatives to adopt 5 (Five) villages under Unnat Bharat Abhijan (UBA) of the Government.

The list of proposed villages :

1. Bormathuri
2. JiadhalPatrichuk
3. LagachuChuk
4. Tingharia
5. KangkanChapori

### 2.3.7 Collaborations :

The collaborative activities of the College are diversified in nature ranges from academic to extension activities at different levels. In a nutshell Dhemaji College has the MoU/collaborations with the firms/organizations/agencies as mentioned below in the fields concerned:

Sl. No.	Name of the collaborating firm/organization etc.	Description	Address
1.	ICT Academy, Tamil Nadu.	The College has the collaboration to perform activities in the fields of Computer/ICT activities such as – Training of Teachers and Students, Student Skill development, Entrepreneurship development, Youth Empowerment, Industry-Institute interaction, Digital Empowerment and Research and Publications etc.	ICT Academy, Tamil Nadu, IIT Madras Research Park, Taramani, Chennai – 600113, India
2.	Kuwali Bahumukhi Krishi Farm.	The College has the collaboration to conduct extension activities in the fields of sericulture to promote training and educational activities such as – Training of undergraduate students, visit by faculty and students to the Kuwali Bahumukhi Krishi Farm, Proper Scientific use of sericulture equipments provided to the Kuwali Bahumukhi Krishi Farm by Dhemaji College, Student internship and workshop on sericulture at Kuwali Bahumukhi Krishi Farm.	Kuwali Bahumukhi Krishi Farm, Kamalpur, P.O. Jayrampur, Bordoloni, Dhemaji, Assam.
3.	Joint Directorate of Health Services, Dhemaji District	The College has the collaboration to conduct extension activities in the fields of health services in the College as well as outside the	Office of the Joint Director of Health Services Cum Member

		College campus through the activities such as – Awareness campaign, Health check up camps, Blood donation camp etc.	Secretary, District Health Society, Dhemaji District.
4.	District Administration Dhemaji, Assam.	The College has the collaboration with the District Administration for conducting various activities for student centric and societal activities.	Office of the Deputy Commissioner, Dhemaji, Assam.

## 2.4 INFRASTRUCTURE AND LEARNING RESOURCES :

### 2.4.1 Physical Facilities:

The Institution has a campus of 18.57 acres (30 Bighas) over which the college complex is constructed that includes RCC and Assam Type buildings for Class Rooms, Laboratories, Administrative Block, Library, Hostels for Boys' and Girls', Environmental Site, Green Shade , Spacious Play Ground with well-equipped facilities, Children Education and Career Development Centre (CECDC), College Canteen , Indoor Sports Hall, Sericulture Garden etc.

The Class rooms and laboratories of the college are modernized and well equipped with ICT tools. The college has well- established and maintained library that contains sufficient books in all disciplines along with Journals, Magazines, Newspapers, E-Journals and E-Books, Digital Library facilities etc. The North East Book corner , Corner for books on Competitive Examinations, Corner for Shatiya Academy Award winning Books, Corner for National Book Trust Books etc are the special attraction of the College Library.

The College provides e-AdhayanDC in the College website from where the learners can download required additional reading materials in different subjects and papers. Moreover the College is included as Local Chapter of SWAYAM- NPTEL.

Dhemaji College was established in 1965 as a co-education institution of studies and has been serving population mainly rural, sub-urban and border areas. The college has well-structured building that hosts all the curricular and extra-curricular activities of the college.

Details of existing and upcoming infrastructure of the college is as follows:

Sl. No	Facility	Description
1.	Administrative Block/Set-Up	I. Principal Chamber with personal Computer Section handling routine office works. II. Establishment Office (University Section, Account Section, Receipt and Dispatch Section) III. IQAC office for assuring the quality education in College.
2	Classroom	Freely ventilated classroom equipped with whiteboards/ Black boards with LED bulbs and fans along with adequate supply of electricity. ( Total : 30 )

		Classrooms with LCD Projectors and white /Black boards, Total : 15 Conference Hall with LCD Projector etc. Total : 01 Conference Hall with digital facilities and video conferencing facilities total : 01
3	Laboratories	Well equipped laboratories. Total :05
4	Library Services	Well equipped and well furnished Library facilities. Separate reading cells for Boys and Girls. Digital Library services.
5	Computer Lab	02
6	Hostels	Well equipped Hostel facilities for Boys and Girls separately within the College campus.
7	Canteen	Canteen services within the College campus.
8	Multi- activity Centre	Children Education and Career Development Centre (CECDC) that includes Auditorium, Conference Hall, Museum, Library, Training Hall etc.
9	Games and Sports	Indoor Sports Hall Spacious Play Ground Volley Ball Court with modular tiles fitting Basket Ball court with modular tiles fitting

Facilities	Existing	Newly added
Campus area	35 Bighas (14.02 Acre)	0
Classrooms	34	05
Laboratories	05	03
Seminar Halls	02	01
Class rooms with LCD facilities	15	15 upgraded
Classrooms with Wi-Fi/LAN	Wi-Fi : Campus area LAN :0	LAN: 01
Seminar halls with ICT facilities	02	01
Video Centre	01	01
No. of important equipments purchased(?1-0lakh) During the current year.	95 Desktop Computers	09 HP ALL IN ONE Desktop

#### 2.4.2 Library as a Learning Resource:

Library is automated {Integrated Library Management System-ILMS}

Name of the ILMS Software	Nature of automation (fullyOr partially)	Version	Year of Automation
<b>SOUL 2.0</b>	<b>FULLY</b>	12	2008

### Library Services:

	Existing		Newly added		Total
	No.	Value	No.	Value	No.
Text Books	22417	Rs.6376054	25	Rs.3452/-	22442
Reference Books	6192	Rs.1114098	-	-	6192
e-Books	164300 (N-List)	Rs.5950/-	-	-	164300
Journals	10	Rs.24038/-			10
e-Journals	6000 (Through NList)	Rs.5950/-	-	-	6000 (Through NList)
Digital Database	D space institutional Repository	-	-	-	-

### 2.4.3 IT Infrastructure :

The College initiates proper measures towards maintaining and updating its IT and related services and facilities.

In this regard the Computer Science and Application Department of the College has been entrusted the responsibility to carry out the required measures. The Principal of the College along with the Faculty members also provide inputs and suggestions in this regard.

### 2.4.4 Maintenance of Campus Facilities:

The College has established system and procedures towards maintaining and utilizing its physical, academic and support facilities. Some of the measures in this regard are:

1. The laboratory of different departments are maintained by the respective department under the Head of the department. Moreover some of the issues are discussed and decided in the meeting of the Academic Board under the chairmanship of the Principal of the College. There is a laboratory bearer in each Department to assist the faculties and students of the department concerned.
2. The Library Services of the College is maintained by the Librarian of the College with the help of the Library staff. Moreover there is a Library Committee of the College that includes the Principal as President along with all the Head of the Departments as members and the Librarian as Secretary of the Committee. Most of the decisions are taken in the Meetings of the Library Committee organized regularly.
3. The College has the Outdoor games section and Indoor games section to maintain the games and sports facilities. Each section has a Secretary elected by the students annually. Moreover there is a Professor Incharge in each section to guide the secretaries. These two sections are mainly involved in maintaining the games and sports facilities of the College.



- Moreover the Principal as the Chief Advisor of the Dhemaji College Students' Union (DCSU) lays emphasis on maintaining these facilities and puts suggestions in this regard.
4. The Computer Science and Application department of the College is entrusted with the responsibility of maintaining computer and related services.
  5. The Vice Principal of the College is the Academic In-charge of the College and as such he/she is actively involved in maintaining the Classrooms of the College. Moreover as the head of the Institution the Principal of the College pays notices regularly for maintaining and utilizing classrooms regularly. In fact all the Faculty members of the College pays regular attention and deliver valuable suggestions for maintaining and utilizing the classrooms effectively ensuring towards creating edu-friendly environment .
  6. The College has a preservationist seed bank, named as "Genesis DC "to collect local ethnic rice varieties and other seed varieties which is a collaborative initiatives of Department of Botany, Department of Economics and Department of Zoology of the College. This Seed Bank is maintained by these three departments of the College.

## 2.5 STUDENT SUPPORT AND PROGRESSION:

### 2.5.1 Student Mentoring and Support:

- I. The College has the provision of the Proctoral System termed as the House System. The motive behind this system is to observe, care, guide, motivate the learners from more closer and inner angles for sustainable growth of their career. Under the House System the entire students are divided into 04 (four) Houses – RASARAJ, HUDHAKANTHA, KALAGURU and RUPKONWAR. Each House is guided, supervised and controlled by several Teachers as House In-Charge. The Principal is the Head of this House System. Different activities and competitions are organized among the Houses to enhance their competitiveness, cooperation and mutual understandings apart from developing their progress in academic and co-curricular fields. The students of the College are highly motivated, well disciplined, cooperative and eager to undertake initiatives for their academic growth, become more socially responsible.
- II. To motivate and develop inner feelings of the students through the literary activities the College has a unique feature of having a well-furnished long and spacious Corridor / Stand for Wall Magazines published by all the Departments. There are a total of 15 (fifteen) Departmental Wall Magazines under different names, apart from 02 (two) General Wall Magazines and 02 (two) Wall Magazines of Boys' Hostel and Girls' Hostel one each. There is the provision for regular publication of these Wall Magazines in each academic session.
- III. The College provides a platform and opportunities to the students of Dhemaji College as well as other nearby colleges to take participate in the activities of NCC Boys' and Girls' wings of the college It is to be noted that Dhemaji College is the only College in the entire district of Dhemaji possessing NCC Wings in Boys' and Girls' section. The College has been playing an important role to motivate the students in Nation building process apart from imparting required inputs for discipline, character building etc. through the NCC. The college hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of the citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct





rules. The institution encourages participation of students in Sports and Games, NCC and NSS at National level strengthen nationwide bond and relation.

- IV. The college gives leadership training and delegates the responsibilities of organizing college programmes with the support of the Dhemaji College Students Union and student's volunteers.
- V. The college takes many initiatives like conducting awareness campaigns, organizing various programmes, training programmes, seminars and workshops, debating competition etc. to sensitize the future leaders to inherit human values coping with constitutional obligations. Ethical values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in different co-curricular activities.

#### 2.5.2 Student Progression:

#### Students of Dhemaji College progressing for higher degrees during the sessions 2016-17 to 2021-22

Sl. No.	Name of the Students	Name of the Programme admitted for higher studies	Name of the Institution admitted	Remarks
1.	Padum Saikia	M.Sc.	Department of Mathematics, IIT, Guwahati	Passed B.Sc. in 2017-18 with Mathematics as Major Subject
2.	Benzamin Taye	M.B.A.	IIM, Kashipur	Passed B.Sc. in 2019-20 with Botany as Major Subject
3.	Paragiyoti Gohain	M.Sc.	Department of Chemistry, NIT, Sikkim	Passed B.Sc. in 2019-20 with Chemistry as Major Subject
4.	Mintu Kalita	M.A/UGC-NET-JRF, 2020	Dibrugarh University	Passed B.A. in 2019-20 with Economics as Major Subject
5.	Bishal Teparı	LLB	Faculty of Law, University of Delhi	Passed B.A. in 2020-21 with Economics as Major Subject
6.	Pubali Gogoi	M.Sc.	Department of Life science & Bio informatics Assam University, Silchar	Passed B.Sc. in 2020-21 with Botany as Major Subject
7.	Arup Borah	M.Sc.	Department of Environmental Science, Tezpur University	Passed B.Sc. in 2019-20 with Botany as Major Subject
8.	Sanjib Kalita	M.Sc./GATE, 2020	Department of Botany, Gauhati University	Passed B.Sc. in 2019-20 with Botany as Major Subject

9.	Munmee Gogoi	M.Ed.	Department of Education, Assam University, Silchar	Passed B.A. in 2016-17 with Economics as Major
10.	Paramdeep Buragohain	M.A.	Department of Economics, Dibrugarh University	Passed B.A in 2016-17 with Economics as Major Subject
11.	Kabita Deka	M.Sc.	Department of Life Sciences, Dibrugarh University	Passed B.Sc. in 2016-17 with Zoology as Major Subject
12.	Amlanjyoti Tamuli	M.A.	Department of Applied Psychology, Dibrugarh University	Passed B.Sc. in 2017-18 with Zoology as Major Subject
13.	Bharati Mili	M.Sc.	Department of Bio- Technology and Bio- Informatics, Dibrugarh University	Passed B.Sc. in 2020-21 with Zoology as Major Subject
14.	Dipshikha Gogoi	M.A.	Department of Applied Psychology, Dibrugarh University	Passed B.Sc. in 2017-18 with Zoology as Major Subject
15.	Abhijeet Payeng	M.Sc.	Department of Zoology, Darrang College under Gauhati University	Passed B.Sc. in 2016-17 with Zoology as Major Subject
16.	ArnabJyoti Borgohain	M.Sc.	Department of Life Sciences, Dibrugarh University	Passed B.Sc. in 2020-21 with Zoology as Major Subject
17.	Devajit Konch	M.Sc.	Department of Life Sciences & Bio- Informatics, Assam University, Silchar	Passed B.Sc. in 2017-18 with Zoology as Major Subject
18.	Dipanjali Sonowal	M.A.	M.A in rural Development, IGNOU	Passed B.A. in 2020-21 with Major in Political Science
19.	Rekha Rai	M.A.	Institute of Distance & Open Learning, Gauhati University (M.A. in Political Science)	Passed B.A. in 2020-21 with Major in Political Science
20.	Sakradhar Pegu	M.A.	Department of Economics, Dibrugarh University	Passed B.A. in 2019-20 with Economics as Major Subject
21.	Jayanta Madhab Dihingia	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2017-18 with Political Science as Major Subject
22.	Jiharmal Kuli	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2018-19 with Political Science as Major Subject
23.	Tanay Medhi	M.A.	Department of Political Science, North Lakhimpur College	Passed B.A. in 2018-19 with Political Science as Major Subject
24.	Rimpy Deori	M.A.	Department of Political Science,	Passed B.A. in 2020-21 with Political Science as

			North Eastern Hill University, Shillong	Major Subject
25.	Nirmali Borsaikia	M.A.	Department of Political Science, North Lakhimpur College	Passed B.A. in 2018-19 with Political Science as Major Subject
26.	Rimpi Sonowal	L.L.B.	B.R.M. Govt. Law College, Guwahati	Passed B.A. in 2018-19 with Political Science as Major Subject
27.	Pleasant Sonowal	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2018-19 with Political Science as Major Subject
28.	Jasingpha Gogoi	M.A.	Department of Political Science, Assam University, Silchar	Passed B.A. in 2020-21 with Political Science as Major Subject
29.	ManashJyoti Chetia	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2016-17 with Political Science as Major Subject
30.	Chandrapol Medhi	M.A. (MTTM)	Centre of Management Studies, Dibrugarh University	Passed B.A. in 2018-19 with Political Science as Major Subject
31.	Bishnupriya Borah	M.S.W.	Rajib Gandhi University, Arunachal Pradesh	Passed B.A. in 2019-20 with Political Science as Major Subject
32.	Jintimoni Chiring	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2020-21 with Political Science as Major Subject
33.	Tukharani Hazarika	M.A.	Department of Political Science, Gauhati University	Passed B.A. in 2019-20 with Political Science as Major Subject
34.	Simi Saikia	B.Ed.	Tezpur University	Passed B.A. in 2017-18 with Political Science as Major Subject
35.	Nava Kumar Buragohain	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2018-19 with Political Science as Major Subject
36.	Dimbeswar Kalita	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2020-21 with Political Science as Major Subject
37.	Pari Sonowal	M.A.	Department of Political Science, Gauhati University	Passed B.A. in 2019-20 with Political Science as Major Subject
38.	Karishma Saikia	M.A.	Department of Political Science, North Lakhimpur College (Autonomous)	Passed B.A. in 2020-21 with Political Science as Major Subject
39.	Mayashree Dutta	M.A.R.D	IGNOU	Passed B.A. in 2020-21 with Political Science as Major Subject

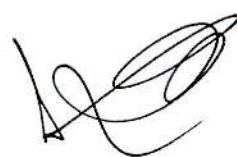
40.	Kalyan Gogoi	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2019-20 with Political Science as Major Subject
41.	BhaskarJyoti Bharali	M.A.	Department of Political Science, Dibrugarh University	Passed B.A. in 2019-20 with Political Science as Major Subject
42.	Piu Nandi	M.A.	Department of Economics, Dibrugarh University	Passed B.A. in 2019-20 with Economics as Major Subject
43.	Anindita Gogoi	M.A.	Department of History Dibrugarh University	Passed B.A. in 2020-21 with History as Major Subject
44.	Suraj Dowarah	M.A.	Department of Economics, Dibrugarh University	Passed B.A. in 2016-17 with Economics as Major Subject
45.	Priyanka Pegu	M.A.	Department of History Dibrugarh University	Passed B.A. in 2020-21 with History as Major Subject
46.	Ranjit Borah	M.A.	Department of History Dibrugarh University	Passed B.A. in 2016-17 with History as Major Subject
47.	Hemi Boruah	M.A.	Department of History Gauhati University	Passed B.A. in 2020-21 with History as Major Subject
48.	Tuhina Dihingia	M.A.	Department of History Dibrugarh University	Passed B.A. in 2020-21 with History as Major Subject
49.	Jimi Chamuah	M.Sc.	Department of Zoology Gauhati University	Passed B.Sc. in 2020-21 with Zoology as Major Subject
50.	Ashima Boruah	M.Sc.	Department of Life Sciences Dibrugarh University	Passed B.Sc. in 2017-18 with Zoology as Major Subject
51.	Chandrakanta Patir	M.A.	Department of Economics Dibrugarh University	Passed B.A. in 2017-18 with Economics as Major Subject
52.	Priya Nandi	M.A.	Department of Economics Dibrugarh University	Passed B.A. in 2017-18 with Economics as Major Subject
53.	Jintu Kalita	M.Sc.	Department of Chemistry, Dibrugarh University	Passed B.Sc. in 2020-21 with Zoology as Major Subject
54.	HemenPegu	M.Sc.	Department of Chemistry, Nowgaon College (Autonomous)	Passed B.Sc. in 2020-21 with Chemistry as Major Subject
55.	Biswajit Bania	M.Sc.	Department of Chemistry, Tezpur University	Passed B.Sc. in 2020-21 with Chemistry as Major Subject

56.	Jimi Kakati	PGD-PPT	Central Institute of Petrochemicals Engineering & Technology : CSTS, Imphal	Passed B.Sc. in 2020-21 with Chemistry as Major Subject
57.	Devajyoti Saikia Sonowal	M.A.	Department of Assamese, Dibrugarh University	Passed B.A. in 2019-20 with Assamese as Major Subject
58.	Kakali Dutta	M.A.	Department of Assamese, Dibrugarh University	Passed B.A. in 2017-18 with Assamese as Major Subject
59.	Bishmonta Pegu	M.A.	Department of History, Dibrugarh University	Passed B.A. in 2019-20 with History as Major Subject
60.	Bhaskarjyoti Dutta	M.Sc.	Department of Mathematics, Tezpur University	Passed B.Sc. in 2019-20 with Mathematics as Major Subject
61.	Sangita Bharali	B.Ed.	College of Teacher Education	Passed B.A. in 2019-20 with Economics as Major Subject
62.	Pakhi Phukan	M.A.	Department of Economics, Assam Women's University, Jorhat	Passed B.A. in 2020-21 with Economics as Major Subject
63.	Janmoni Pegu	M.A.	Department of Economics, Dibrugarh University	Passed B.A. in 2020-21 with Economics as Major Subject
64.	Montu Goyari	M.Sc.	Department of Physics, Gauhati University	Passed B.Sc. in 2018-19 with Physics as Major Subject
65.	Hemprabha Kalita	M.Sc.	Department of Physics, Dibrugarh University	Passed B.Sc. in 2018-19 with Physics as Major Subject
66.	Manakh Jyoti Boruah	M.Sc.	Department of Physics, North Lakhimpur College (Autonomous)	Passed B.Sc. in 2018-19 with Physics as Major Subject
67.	Liyanda Gogoi	M.Sc.	Department of Physics, Tezpur University	Passed B.Sc. in 2018-19 with Physics as Major Subject
68.	Jaswanta Das	M.Sc.	Department of Physics, Assam University	Passed B.Sc. in 2020-21 with Physics as Major Subject
69.	Rebat Narah	M.Sc.	Department of Physics, Dibrugarh University	Passed B.Sc. in 2020-21 with Physics as Major Subject
70.	Pooja Gogoi	M.Sc.	Department of Physics, Assam University, Silchar	Passed B.Sc. in 2016-17 with Physics as Major Subject
71.	Ranjan Saikia	M.Sc.	Department of Physics,	Passed B.Sc. in 2016-17

  
 Professor of Statistics  
 Dibrugarh University



			Tezpur University	with Physics as Major Subject
72.	Asha Konwar	M.Sc.	Department of Physics, Kaziranga University	Passed B.Sc. in 2016-17 with Physics as Major Subject
73.	Debajit Saikia	M.Sc.	Department of Physics, Assam University, Silchar	Passed B.Sc. in 2017-18 with Physics as Major Subject
74.	Nandita Gohain	M.Sc.	Department of Physics, Assam University, Silchar	Passed B.Sc. in 2017-18 with Physics as Major Subject
75.	Bhaskar Pegu	M.Sc.	Department of Physics, Kaziranga University	Passed B.Sc. in 2017-18 with Physics as Major Subject
76.	Balendra Narayan Dutta	M.Sc.	Department of Physics, Dibrugarh University	Passed B.Sc. in 2017-18 with Physics as Major Subject
77.	Deiji Pegu	M.Sc.	Department of Physics, Dibrugarh University	Passed B.Sc. in 2017-18 with Physics as Major Subject
78.	Bikash Baro	M.Sc.	Department of Physics, Rajib Gandhi University	Passed B.Sc. in 2017-18 with Physics as Major Subject
79.	Deba Kumar Dutta	M.Sc.	Department of Physics, Dibrugarh University	Passed B.Sc. in 2019-20 with Physics as Major Subject
80.	Pragyan Phukan	M.Sc.	Department of Physics, Assam University, Silchar	Passed B.Sc. in 2019-20 with Physics as Major Subject
81.	Jayanta Sonowal	M.Sc.	Department of Physics, Dibrugarh University	Passed B.Sc. in 2017-18 with Physics as Major Subject
82.	Namrata Dutta	M.Sc.	Department of Physics, Dibrugarh University	Passed B.Sc. in 2018-19 with Physics as Major Subject
83.	Digboi College	M.Sc.	Department of Physics Dibrugarh University	Passed B.Sc. in 2019-20 with Physics as Major Subject
84.	Niki Sen	M.Sc.	Department of Physics Dibrugarh University	Passed B.Sc. in 2019-20 with Physics as Major Subject
85.	Joydeep Phukan	M.Sc.	Department of Physics Assam University, Silchar	Passed B.Sc. in 2019-20 with Physics as Major Subject




**Students of Dhemaji College appointed in different services/jobs during the sessions  
2016-17 to 2021-22**

Sl. No.	Name of the Students	Appointment information	Year of Appointment
1.	Raktim Konch	Scientific Assistant, Cyber Crime, Directorate of Forensic Science, Assam	2021
2.	Rashmi Sonowal	Assistant Professor, Department of Economics, M.K. College, Dist. : Barpeta, Assam	2019
3.	Biman Dutta	Assistant Professor, Department of Economics, BirRaghabMorna Govt. Model College, Doomdooma, Dist. : Tinsukia, Assam	2020
4.	Paramdeep Buragohain	Post Graduate Teacher, DibruMising H.S. School, Dist. :Dhemaji, Assam.	2022
5.	Mahendra Nagtey	Assistant Teacher, Balikatia MES	2021
6.	Kukish Pegu	Assistant Teacher, Moninapara LPS	2017
7.	Rita Deka	Assistant Teacher, KatahalaniChuk LPS	2022
8.	Geetamoni Bhardhara	Assistant Teacher, Bordoloni Girls' MVS	2021
9.	Krishna Doley	Sub Inspector, Assam Police	2021
10.	Aswini Kumar Missong	Assistant Teacher, Lakhimpur	2017
11.	Geetanjali Boruah	Graduate Teacher	2022
12.	Bharati Dekral	District Consumer Forum, NIC, Assam State Centre, Govt. of India	2018
13.	Riturani Rajkhowa	Assistant Teacher, Machkhowa MES	2020
14.	Junali Das	Assistant Teacher, BuriaChapori MVS	2017
15.	Luna Deori	Sub Inspector, Assam Police	2021
16.	Sumi Das	Assistant Teacher, ChengajanBorgaon LPS	2021
17.	Bhaswati Boruah	LDA, Public Health Engineering Department, Govt. of Assam	2016
18.	Pankaj Doley	District Functional Expert (SM, IB & CB), Assam State Livelihood Mission, Govt. of Assam	2019
19.	ParthaPratim Borah	Graduate Teacher (Science) , Ghilamara HS School	2021
20.	MridulChutia	Graduate Teacher (Science) , Secondary Education, Assam	2021
21.	Kabita Deka	Assistant Teacher, Elementary Education, Assam	2020
22.	Ghana Krishna Pegu	Assistant Teacher, Elementary Education, Assam	2022
23.	Nayanmoni Dutta	Graduate Teacher, Secondary Education, Assam	2022
24.	Gameswar Sonowal	Radiographic Technician, Office of the Principal-cum-Chief Superintendent, Lakhimpur Medical College & Hospital, North Lakhimpur	2021
25.	Manash Daw	Assistant Teacher, Elementary Education, Assam	2022
26.	SanjyotDutta	Assistant Teacher, Elementary Education, Assam	2022
27.	SilpiSikhaDihingia	Graduate Teacher (Arts), State Council of Education Research and Training, Govt. of Assam	2017
28.	Padma Chutia	Graduate Teacher, Laluk HS School	2021
29.	Moni Kangkana	Graduate Teacher, Secondary Education, Assam	2017

	Boruah		
30.	Bishwajit Bora	Assistant Teacher, Elementary Education, Assam	2017
31.	Jarina Chamuah	Graduate Teacher, Secondary Education, Assam	2018
32.	Pulumoni Dutta	Assistant Teacher, Elementary Education, Assam	2022
33.	Kshirananda Phukan	Assistant Teacher (Arts), Secondary Education, Assam	2018
34.	Yasmin Dihingia	LDA, Office of Deputy Commissioner, Dhemaji, Govt. of Assam	2018
35.	Rupali Sonowal	Assistant Teacher (Arts), Secondary Education, Assam	2022
36.	Ritahree Gogoi	ASSO, ICICI Prudential	2022
37.	Palash Sonowal	Assistant Manager, Axis Securities	2019
38.	Pranjal Lahan	Area Sales Manager, L&T Financial Services	2022
39.	Buddha Bhasap Gogoi	Assistant Teacher (Arts), Secondary Education, Assam	2017
40.	Parishma Chutia	Assistant Teacher, Elementary Education, Assam	2021
41.	RekhaMoni Boruah	Assistant Teacher (Arts), Elementary Education, Assam	2019
42.	Nilakhi Gogoi	Graduate Teacher (Arts), Secondary Education, Assam	2022
43.	Mery Gogoi	Graduate Teacher, Secondary Education, Assam	2021
44.	Sabita Rani Devi	Post Graduate Teacher, Secondary Education, Assam	2022
45.	Liyenda Gogoi	Assistant Professor, PanditDeendayalUpadhyayaAdarshaMahavidalaya, Behali, Dist. : Biswanath	2022
46.	Kshirujmoni Hiloidari	Assistant Teacher (Arts), Secondary Education, Assam	2022
47.	Rideep Das	Sales Officer, HDFC Bank	2019
48.	Suraj Dowarah	Assistant Professor, Dept. of Economics, Lahowal College,	2022
49.	PurbaJyoti Das	Science Teacher, Kathalguri M.V.	2020
50.	Kabyashree Changmai	Constable (UB), Assam Police	2022
51.	Semanta Deori	Constable of Police (Communication), Assam Police	2022
52.	Archana Pegu	Assistant Teacher, Elementary Education, Assam	2020
53.	Jayanta Sonowal	Assistant Professor, Department of Physics, Gargaon College	2020
54.	Dreamy Saikia	Sub Inspector, Assam Police	2021
55.	AkshyaJyoti Borgohain	Sub Inspector (Communication) in APRO, Assam Police	2021
56.	Padmeswar Gam	Sub Inspector (Communication) in APRO, Assam Police	2021
57.	Ashim Saikia	Sub Inspector (Communication) in APRO, Assam Police	2021
58.	Dulen Borpatra Gohain	Sub Inspector (Communication) in APRO, Assam Police	2021
59.	Priyanuj Janardon Chutia	Assistant Teacher (Sc.), Director of Education, B.T.C.	2021



### 2.5.3 Student Participation and Activities:

- The College has a Students' Council known as Dhemaji College Students' Union (DCSU) and the Secretaries / Office Bearers are elected by the students of Dhemaji College through direct election annually. The Students' Union involves different activities of the College as per the Constitution of DCTU. The Secretaries including President and Vice President are guided by the Advisors appointed from the Faculties by the Principal for different portfolios.
- The College has Students' Grievance Redressal Cell in which one male and one female student are included as members.
- The College was benefitted by the RUSA Scheme of Up-gradation of the Existing Degree College to Model Degree College (RUSA 1.0) and the College formed the Project Monitoring Unit (PMU) at College level as per the RUSA norms for successful implementation of the Scheme. The President and General Secretary of DCSU were included as members in the PMU.
- The College forms Admission Committee / Fees Fixation Committee in each academic session and student's representative are included as members in the Committees.
- Moreover the College has NCC wings (Boys & Girls) and NSS section, through which different extension and co-curricular activities are conducted in the campus and outside the campus through students participation.
- The College organises annual college festival as per the academic calendar of the College where students participate in different competitions and activates in the fields of Academic and Co-curricular.
- The College participates Youth Festival of Dibrugarh University regularly which provides options for the students to participate in different competitions.

## 2.6 GOVERNANCE, LEADERSHIP AND MANAGEMENT:

### 2.6.1 Institutional Vision and Leadership:

Vision :

- Dhemaji College envisions to be an institute committed to the pursuit of academic excellence.
- It aims to create a creative ambiance for teaching-learning process in the campus.
- It further envisages to inculcate ethical and moral values in the students to make them responsible and informed citizens of tomorrow.
- To be a leading Institution of Higher learning that provides a transformative education to create leaders and innovators, knowledge workers for society.
- Untiring efforts are made to instill the values of mutual trust, team work and promotion of social capital, easy sharing of knowledge, skills and resources to create a vibrant society



- The Vision and Mission of Dhemaji College are reviewed and redefined in view of changing national and global trends in education. Goals are set to attain the objectives enshrined in national policy for higher education. In the present context, the vision of the College is to be a partner in educational exercises as well as valuable partner in the evolution of a just, humane and inclusive society in the Country.

Mission :

- To create an ambience in which new ideas, research and scholarship flourish, and from which the leaders, innovators and knowledge workers of tomorrow emerge.
- To address problems at local, regional, national and global levels through the talent we nurture and the researches and exercises we follow.
- To provide an education that transforms students through rigorous course work and by providing an understanding of the needs of society at different levels.
- To collaborate with academic and research institutes to strengthen the education and research ecosystem. The College caters to the educational, social, cultural and economic needs of the society. Effective and quality teaching-learning activities along with other academic and co-curricular exercises combined with healthy and innovative best practices are being implemented keeping in mind the policy of uncompromising adherence to the values and principles of inclusion, responsibility and social accountability.
- The success of the institution's Mission is driven by value-based ethical behavior of its committed faculty members, staff, students and other stakeholders. The College believes that all aspects of education focus on the core values of contributing to national development while keeping in view the philosophy of having professional ethics and a sound uniform ethical conduct.
- To provide students with ample opportunities for optimum development of their talents.
- To inculcate among students the quality of honesty, Integrity, creativity, self-discipline and simplicity for their comprehensive development.
- Apart from confining its activities towards imparting knowledge and academic exercises, Dhemaji College is a means of reinforcing values of love, compassion, equality and justice. The College aspires to produce academically oriented, sensitive and responsible citizens aiming to contribute towards making a progressive society.

## 2.6.2 Strategy Development and Deployment

### **Good governance:**

In order to achieve learning objectives and to uplift the overall growth of the institution a student centric and edu-friendly strategic plan in accordance with the vision and mission of the institution has been incorporated. College formulates a development plan after taking into confidence the various stakeholders and the same is implemented through different committees to transform the vision and mission of the college into reality. The




College development committees make the perspective infrastructure plan for the institution keeping in view the priority areas. The Principal proposes expansion plans for the institution after due deliberation with Staff Council and Development Committee and approval from the Governing Body of the College. The College introduced the online transaction in financial management and transaction process. The admission process is fully computerized.

### **ICT Development :**

ICT has become an integral part of today's teaching learning process. In the current information society, students of the college have to access via ICT to keep pace with the latest development. ICT in the college are being used for delivering content, sharing content, communication between learners and teachers and delivery of presentation and lectures. College has two computer Lab. Digital Conference cum video Conferencing Hall, 15 projectors equipped classrooms, Digital Library facilities, Teacher's Online Class Diary etc.

### **Strengthening College Infrastructure:**

The College has sufficient infrastructure facilities for effective teaching -learning activities. During 2017-2019 the College received an amount of Rs. 4.00 crore under the Scheme of Up-gradation of Existing Degree College to Model Degree College. Under the Scheme, the Institution is successfully upgraded its infrastructure facilities in the fields of Curricular and Co-Curricular to a large extent which has helped for effective deployment of the perspective plan of the College.

### **Development of Academic Exercises:**

The College has been up-grading its academic activities continuously to realize the goals of its institutional vision and mission approaches. The College follows strict implementation of the Academic Calendar to run its teaching-learning and other co-curricular activities as well as other extra-curricular activities. Use of ICT enabled technology is a component in the implementation of academic activities along with traditional class room teaching learning process. Moreover the College implements best practice measures such as provision of Teacher's Online Class Diary, providing additional study materials through e-AdhayanDC, following of Teaching/Lesson Plan etc. to ensure effectiveness in its teaching-learning activities.

### **Support Services:**

The College has been giving importance on extension and development of its academic and co-curricular support services continuously for overall growth of the Institution. As such the Student Services Centre, Library Services, Extension services etc have continuously been upgraded to offer better services.

  
Professor of Statistics  
Rajabai Chaudhari Mahavidyalaya, Jalgaon



### 2.6.3 Faculty Empowerment Strategies:

#### **The institution has effective welfare measures for teaching and non-teaching staff :**

- a. Teaching and Non-Teaching : The College has a Cooperative Credit Society named as Dhemaji Cooperative Society Ltd. (DCETCCS) registered under Cooperative assistance to its members under easier and flexible terms and Non- Teaching are the members of DCETCCS Ltd. Monthly member as share amount.
- b. The College encourages faculties and non-teaching staff to participate different professional/ training activities etc. Total number of teachers attending professional development Programmes viz., Orientation /Induction Programme, Refresher Course, Short Term Course year-wise during the last five years –

2020-21	2019-20	2018-19	2017-18	2016-17
24	05	04	02	0

- c. Institutions Performance Appraisal System for teaching and non-teaching staff –
  - The Principal of the College prepares Appraisal Confidential Report (ACR) for the members of Teaching and Non-Teaching Staff on the basis of the performance of the employees .
  - The IQAC conducts SWOT / SWOC analysis in which the employees of the College participate to give the views on strength , weakness .Opportunity and Threat / Challenges of the College on different aspects .
  - The performance appraisal system of the Faculties also conducted through Performance Based Appraisal System (PBAS) on annual basis. In this regard the Faculties submit their Annual PBAS Format in the IQAC.

### 2.6.4 Financial Management and Resource Mobilization:

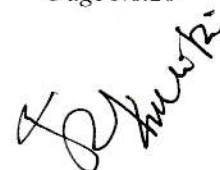
The College conducts internal and external financial audits for each year. The internal financial audit is conducted by the Local Government Auditors and the external audit is conducted by Chartered Accountant in each year.

The College follows the PFMS for RUSA Fund under the scheme of Up-gradation of Existing Degree College to Model Degree College.

### 2.6.5 Internal Quality Assurance System :

The College has an active Internal Quality Assurance Cell as per norms of the NAAC. The IQAC of the College involves the activities as follows in each academic session :

- a. Preparation and Submission of AQAR.
- b. Monitoring and suggestions regarding Internal Quality Assurance of the College.
- c. Preparation of the Academic Calendar, General Class Routine of the College.
- d. Ensuring best practices in the College.



- e. Preparation of Student Satisfactory Survey (SSS).
- f. Preparation for assessment activities conducted by NAAC and NIRF.
- g. Conduct of IQAC on regular basis.
- h. Conduct of SWOC analysis etc.

## **2.7 INNOVATIONS AND BEST PRACTICES:**

### 2.7.1 Environment Consciousness:

Quality audits on environment and energy are regularly undertaken by the Institution. Some of the regular initiatives are –

1. Green audit/Environment audit.
2. Beyond the campus environmental promotion activities.
3. Adequate provisions for waste product treatment.
4. Green Campus initiatives.
5. Seuj Bon – a site for environmental observation and research activities

### 2.7.2 Innovations:

### 2.7.3 Best Practices:

#### **Providing additional online Study materials through e-AdhayanDC of College website and Students Insurance provisions :**

Realizing the need and importance for providing additional teaching materials to the students the College has initiated the steps to provide such study materials to the learners through online process to the learners and make it a best practice to deliver the services through e-AdhayanDC of the Website of the College.

This step was initiated during the Covid-19 pandemic period and now it is considered as one of the important parts of the teaching-learning activities of the College . The e-AdhayanDC is a component of the College website [www.dhemajicollege.in](http://www.dhemajicollege.in) where all the Faculty members of the College upload the important study materials on regular basis on respective department as well as semester wise and students are free to download their requirements in this regard. It is to be noted that the Faculties upload the study materials in typing mode as well as in their own handwriting also. The College offers provisions to download and obtain all these valuable study materials for the students of others Colleges as well.

The main objective of e-AdhayanDC is for supplementing and complementing the process of teaching and learning activities by providing additional study materials to the learners. Moreover it aims to upgrade as E-Content development site of the College in coming days. It also aims to develop a habit of E-Content creation among the teacher's and experts and also to promote generation of E-Content in all Subjects in the near future. The College feels that this provision provide enormous opportunities for the learners to obtain additional study materials to fulfil their



requirements. In order to provide health and life security of the student, the college has the provision for Students Insurance Scheme and it is compulsory for all the existing students of the college. The Students Insurance Scheme of the college is conducted under the scheme of Life Insurance Cooperation of India (LICI) and as such the college is a leading customer in LICI for students insurance provisions at the institutional level. The scheme is renewed on annual basis and the premium is paid by the college regularly.

**Services for Knowledge and mankind (village adoption and School adoption) :**

“The Higher Education Institution can provide a platform for effective knowledge dissemination process in the society at different levels”- realizing this motto the College adopts villages and schools in different areas in the district time to time .This simple efforts has metamorphosed into a complete movement and will continue to bridge the socio- economic gap as well as knowledge and learning inequalities among To inspire the rural communities to dream, plan, mobiles forces and resources for sustainable development of each member who can realize his/her full potential and create such eco system for positive behavioral transformation, to seek positive transformation and to engender progressive changes in the communities through alternative development models that are participatory sustainable and inclusive , to render service to the large community by creating and sustaining a culture of cooperative living for inclusive and sustainable development, to establish convergence models of resources, man power to achieve comprehensive development in tune with people aspiration and potentials, to document new models of development of rural communities/villages/cluster of villages and use in training and research. The main and foremost goal are aim of village adoption is availability and accessibility of basic amenities and services and achieving sustainable development goals. To generate awareness on gender issues and social issues like literacy, health and hygiene, sanitation saved drinking water, lively hood option, creation of sustainable livelihood opportunities etc. are also the objectives in this regard.

The College organizes different programmes and activities in villages in this regard on regular basis through its different wings, such as Women Cell, NCC (Boys and Girls), NSS, Health and Hygiene Cell etc.

Moreover the Faculties of the college offer the services in teaching-learning activities in different schools of the district regularly at different levels with active cooperation from district education authority and school authority, the main objective of this initiative is to offer the experiences and helping hands to those schools in solving their problems in teaching –learning process.



### SECTION III: OVERALL ANALYSIS

#### 3.1 Institutional Strengths:


- A good mix of young and experienced members of the faculty.
- Encouraging demand ratio (No. of application : actual intake capacity)
- Adequate infrastructure for teaching learning practice with ideal and edu-friendly environment.
- Strong support and monitoring institutional activities by the Management adhering to innovative and best practices.
- Well equipped Library services with Digital Library, academic books along with books for competitive examinations, Corner for Books on North-East India, Sahitya Academy Award Winning Book, National Book Trust (NBT) Corner etc.
- Large pool of Alumni engaged in multi-directional fields.
- An environmental site within the Campus with sericulture garden, Green shad for local orchid and medicinal plant, a seed bank to preserve local rice variety & seed variety.
- Active NCC (8<sup>th</sup> Assam Bn NCC, Nagaon and 72 Assam Girls(I) Coy NCC, NLP) and NSS wings to cater to the needs of the society and students.
- A registered mutual welfare society for the faculties and members of non-teaching staff, named as Dhemaji College Employees Mutual Society.
- Participatory administrative academic co-curricular management system.
- College has developed in built management system in the form of MIS.

#### 3.2 Institutional Weaknesses/ Limitations :

- Yet to introduce Post Graduate Programme.
- Yet to conduct formal campus interview for the learners and need of collaborative research with institutions of repute.
- The College being an affiliated College of Dibrugarh University is bound to follow the curriculum devised by the University and therefore does not allow for flexibility in curriculum design in its own directly.

#### 3.3 Institutional Opportunities:

- The college can tap into the multi-disciplinary programme introduced by NEP, 2020.
- Present infrastructure can cater to expand more and more new activities.
- To develop a good research centre in different directions.
- To introduce on the high end on job training programs. Introduction of add-on courses.
- To achieve 100% results.
- To achieve institutional excellence through the existing resources and facilities of the College.
- Developing a Digitized Data Base on documentation of local flora and fauna.
- Strengthening the Research opportunities for the Faculties of the College

  
Dhemaji College  
Dibrugarh University



### 3.4 Institutional Challenges:

- Developing consultancy services.
- Developing Research Centre in the College .
- Starting Post Graduate Programmes in the College.
- Attracting Inter-state students.
- Hosting International conference etc.
- To create a strong centre for research and other related activities related with the exploration of local resources and planning for over all development .
- To face the challenges with changes and progressive paradigms in Higher Education successfully .
- Coping with rapid changes in technology and industrial requirements to improve the employability of the students.

## **SECTION IV: RECOMMENDATIONS FOR QUALITY ENHANCEMENT OF THE INSTITUTION**

### **Recommendation(s)**

- Efforts may be directed for recruitment and retention of quality faculties. Encouragement to faculties to enhance their qualifications
  - Motivate faculties for financial resource mobilization through research and consultancy work, and also to publish quality research papers
  - Laboratory and ICT infrastructure, and library services may be suitably upgraded to avoid its obsolescence, and meet the requirements of the stakeholders
  - Collaborations and interactions with Industry, Research Organizations, Colleges and Universities should be encouraged and supported.
- 
- BASICS FIRST: We the teachers, college/university administrators must reach out to the students.
  - Teaching should be improved in order to instil in students (the critical bent of mind) the original thinking
  - Steps should be taken to appreciate the quality of overall education and then social returns in terms of quality graduates capable of addressing social concerns, and responsibilities of society and societal problems. Steps may be:
    - i. Good teaching is the Mantra for overall quality journey.
    - ii. Strict vigilance/monitoring in teaching-learning process
    - iii. Fortnightly/monthly in-house workshop/seminar on contemporary/current socio-economic political issues by concerned faculty members.
    - iv. Stress should be given on teaching /doubt clearing sessions/ once in a week to address the students having learning gaps.
    - v. UG students should be rigorously trained/taught Grammar, Composition, translation etc.





- vi. Student should be trained in/acquainted with writing skills such as précis/letters (business/Advertising/Communication etc.), Assignments writing, Statement of purpose etc.
- vii. Faculty members of English and Assamese be given space (incentives/time etc.), to get engaged in assignments v. and vi.
- College Academics should go hand in hand with the University and the UGC guideline and reforms, especially to address the nitty-gritty and collaterals of the implementation of NEP 2020.
- UG students be given space/opportunities or, UG students be trained how to formulate Problems and solve Problems (Problem Solving Exercise)
- Space for Case studies / Empirical studies (in Pilot Form) be given to students (Science and Social Science students) and be augmented.
- Instil /nurture in students the Exercise solving Habit, especially in Mathematics and Sciences) and ideation in social sciences.
- In addition to Physical exercises/sports events, Mental sports such as Quiz; Group Discussion and Debate on Topical issues/matters; colloquia etc. be organized periodically (quarterly/monthly) in the college.
- Internal Academic Audit (what was done by the college) is encouraging. It is a prelude to the overall good of the college. Exercise of this sort will stimulate/fillip the quality journey of education of the college
- NEP 2020 recommendations to be adhered to and complied with
- Adopt right mix of Chalk and Talk/Lecture and ICT applications.
- Solution to quality education solely lies in how the teachers deliver .So, we the teachers should reach out to students.
- Efforts be directed for recruitment and retention of quality faculty with appropriate cadre ratio.
- Encouragement to faculty to enhance (augment) their qualifications (training).
- Efforts be made to acquire full autonomy from the University

**Strong/ Encouraging Features of the College:**

- Students' Insurance Scheme/Programme is in vogue in the college.
- College has, to her credit, a thrift society (Inception: 1965) with a good number of welfare schemes already carried through to the college community.
- College has a good Library with good stock of text books, reference books and e-books. The library is well- replete open accession facility.
- A sense of strong collegiality exists among the college community across the aisle.
- A strong Alumni Association (of course, yet to be registered) contributing a lot to the development of college.
- The College has a strong NSS unit which has performed a good number of social/ outreach activities.
- The College has a disciplined NCC unit in the college.




- Functioning of the finance Branch of the College is up to scratch.
- IQAC is found proactive and its functioning is up to scratch.

**Suggestions:**

- Induction program in every department be made mandatory, esp. in the beginning of the 1<sup>st</sup> semester.
- Department of English and Maths may take initiatives to eliminate the what are called (English) grammar phobia and Dyscalculia/ Math Phobia that exists among students esp. in early stages. Pilot form of survey may be taken up by the Departments.
- Sociology- Economics- Political science have lots of responsibilities to educate students with current socio-political, socio-economic, political economy and economic issues. Colloquia/ Seminars may be conducted by the Department fortnightly/ monthly in order to make the students educated with these issues.
- Policy of a college/university is meant for greater public good. Autonomy, if granted be applied logically.
- SSR be crosschecked before presenting it to the NAAC Peer Team
- Compliances of the Recommendations of the previous NAAC visit be put on record
- To promote the college to an autonomous status by creating right ambience (Academic, Finance and Administrative) on the college campus, meaning is that college requires to be financially and academically well-endowed.
- Faculty members of English and Assamese Department be entrusted to develop a collocation dictionary.

\*ERP (Enterprise Resource Planning) be implanted at least in Finance and Accounts Branch.

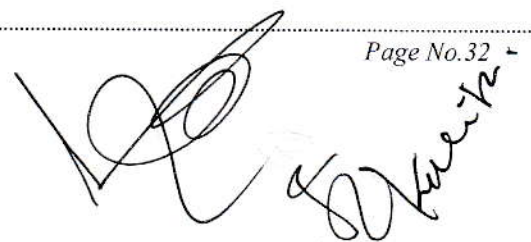
\*RFID (Radio Frequency Identifier) be installed in the Library

\*Quantum of Research publications, including books authored, chapters in books developed, attending seminar/ presenting seminar papers needs to be augmented.

\*Quantum of Library books (Reference and text), including E-books needs to be appreciated in phased manner.

**Felt Need:**

- Every department be replete with latest ICT facilities.
- Laboratories be invigorated in phased manner.
- SLM's (by all Faculty members) be given to the students at the beginning of every semester. This is one of the needs of the hour, which may counter any kind of adversities that might knock the door in future.
- Principal and the faculty members are the torch bearers of the college. They may be requested to call the tenor of time- "Get along to go along"



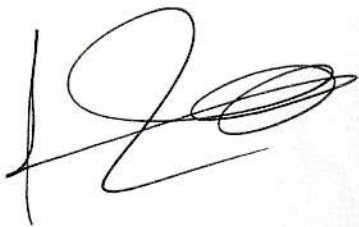
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**Ameliorative Measure(s):**

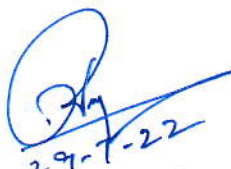
- The learning gap that has cropped up in students due to supervening Covid-19 needs to be addressed diligently by the faculty members.

**Epilogue:**

Opportunities- Location of the college is good for demographic inclusion - location has scope for creation of demographic dividend.

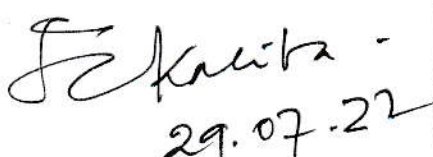



I agree with the Observations of the Academic and Administrative Audit Team as mentioned in this report.

  
29-7-22  
Signature of the Head of the Institution  
Principal  
Dhemaji College  
Dhemaji

Seal of the Institution

**Signatures of the Peer Team Members:**

Name and Designation		Signature with date
Professor Jogen Chandra Kalita, Department of Zoology, Gauhati University, Guwahati.	Chairman	 29.07.22
Professor Sarat Chandra Kakati, Dean, Science and Technology, Dibrugarh University	Member	 SARAT CHANDRA KAKATI Professor of Statistics Dibrugarh University 29/07/22

Place: Dhemaji College

Date: 29<sup>th</sup> July, 2022